

7-0005-EN-How do I save a shipping method template so I...

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If you save a shipping method as a Template, it will be saved in this directory: (NOTE: it's 1 shipping method per xml file)

C:\Program Files (x86)\ShopFactory V11\ShopFactoryShared Templates\ShipMethods

To use that shipping method template in another shop, here are the steps that you need to do:

Creating shipping template from 1st shop:

- Open shop in ShopFactory
- Click Properties > select Shipping charges
- Select shipping method *<for example: **Economy**>*
- Select Regions on where the charges will apply
- Click OK
- Click NEXT
- Setup your ranges for shipping charges *<for example: Calculate charges by PRICE>*
- Click Finish
- Go back to shipping setup window via Properties -> shipping charges
- Then, select Economy to save it as NEW Template
- Click Save button
- Enter template name for new shipping method
- Click OK
- Click Next
- Click Finish

To use that shipping method template in another shop, here are the steps that you need to do:

- Open the 2nd shop in SF
- Central dropdown -> Shipping charges -> enter my own shipping charges
- Click the + (Add) button
- Important:** Tick ***“Import from a template”*** checkbox
- Click **Browse...** button

-By default, you should be taken into this directory:

C:\Program Files (x86)\ShopFactory V11\ShopFactoryShared Templates\ShipMethods

-And you will see all your shipping method templates

-Select the ones you want to add in this shop

-And then click OPEN