

How do I setup Multicards in my GlobeCharge account?

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Setup your Multicards Account

1. Now you need to login to your multiscard admin panel on the multicards website, click on Login
2. Now you will need to click on the Order Pages button and click on Create New Page Id
3. Enter the GlobeCharge Order page in this field. You need to enter <https://www.globecharge.com/webshop/v6order2.cgi> in this field
4. Now you are setup, to accept payments with Multicards

Setup in ShopFactory

- Open your shop in ShopFactory
- Click on Properties -> Payment Methods Accepted
- The payment providers list shows up, enable the payment you want by ticking it in this case, tick "Multicards" option
- Click Next
- Enter your Multicards merchant account details (Username, currencies supported, etc.)
- Make sure you select the currency that matches ShopFactory, once set it cannot be changed in your Total Care account
- Tick the card types under Multicards's supported Payment Methods that you want to enable in your shop.
- Click Next
- (**Note:** You can sort the payment methods display by pressing the up/down arrow)
- Click Finish
- Save and preview your shop. Place a test order.
- Republish your shop so that the changes are uploaded online.

Your shop can now accept online orders.