

## 3-0007-EN-From time to time I run out of supply of the ...

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A: Yes, you are able to hide products in your shop or simply turn off buying for that product

### Option 1 - Make Product Invisible

1. In ShopFactory, in the left hand side tree menu, click on the page that contains the product that you would like to disable.

2. In the centre frame double click on the Product you wish to make invisible

3. This will open the Product Properties dialog. At the bottom right hand side of this dialog, you will find a check box titled 'Visible' with a tick inside. Click on the tick to uncheck this option and make the product invisible.

4. Once you have new stock for this product, follow the steps again and put a tick in the check box 'Visible' to switch the product back to being visible.

### Option 2 - Don't allow buying (remove Add to Basket Button)

1. In ShopFactory, in the left hand side tree menu, click on the page that contains the product that you would like to disable.

2. In the centre frame double click on the Product you wish to make invisible

3. This will open the Product Properties dialog. At the bottom left hand side of this dialog, you will find a check box titled 'Don't show Add to Basket Button'. Click on it to add a tick and check this option. They will not be able to order this product.

4. Once you have new stock for this product, follow the steps again and untick in the check box 'Don't show Add to Basket button' to allow buying again.