

## 12-0021-EN-I imported my orders to SalesManager but I c...

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Created On: 10 Dec 2007 12:00 AM

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*Sales Manager says it imported 100 orders but I cannot see any of them - how do I find these orders?* When you import your orders into SalesManager you will need to select the **From:** and **To:** settings for your orders to be displayed.

There are a range of settings at the top of the screen in SalesManager you will need to ensure that these selections fit the orders which you are importing.

You need to ensure that the date range covers the date when the orders were placed. You also need to check that the shop name is correct if you have multiple shops. Once you have made the selections, click the "*Submit Query*" button to show the results.