

## 1-0015-EN-Catalog Numbers: How do I show catalog number...

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I have added a few products to my shop and I have entered item numbers that my customers use to identify the different products I am selling. Even though I have entered them in ShopFactory, they do not show up in the shop? What do I have to do?

Answer: ShopFactory hides catalog numbers by default so that they are not visible in the shop. In order to show your catalog numbers, you will need to enable this in the settings.

Please follow the steps below:

1. In ShopFactory, click on Settings in the top toolbar.
2. In the drop-down menu, select Global Settings. This will open the Global Settings dialog.
3. In the tree menu, click on MISCELLANEOUS under 'Settings for this Website'.
4. In the upper part of the dialog, you will find a check box titled 'Show Catalog Number'. Click on the empty box next to it to select the box.
5. Click OK and all your products will now show the catalog number.

If you want to apply this for all websites created in the future, select New Website in the tree menu and follow the same process. All new shops created will then show catalog numbers.