

## 4-0075-EN-Setting up SagePay VSP (formerly Protx) payme...

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SagePay VSP (formerly Protx) is a payment gateway available to UK business customers

Merchant Account: You have to open your own merchant credit account

In the UK [http://www.sagepay.com/bolt\\_ons.asp#merchant](http://www.sagepay.com/bolt_ons.asp#merchant)

Once set up, SagePay will supply you with your Merchant Number and Company Number. Go to <https://support.sagepay.com/apply/> and signup with them using the above details. They will then send you an email "Test Account ready for Vendor"; - follow all these instructions to setup SagePay VSP (formerly Protx) .

- Open your shop in ShopFactory
- Click on *Properties* -> *Payment Methods Accepted*
- The payment providers list shows up, enable the payment you want by ticking it in this case, tick "**SagePay VSP**" option.

- Click Next
- Enter your SagePay VSP merchant account details (i.e. Username, currencies supported, etc.)

**Note:** The default SagePay integration is using V2.23. If your merchant account is using the latest V3.00, you need to tick the V3.00 checkbox in the setup dialog to ensure it points to the correct payment processing server. For existing merchants who wanted to use the latest V3.00 API, please contact SagePay first so they can update your merchant account i.e. they may need to change your 'encryption password'.

- Make sure you select the currency that matches ShopFactory, once set it cannot be changed in your Total Care account
- Tick the card types under SagePay VSP supported Payment Methods that you want to enable in your shop.

NOTE: If you have a new account, you must perform test transactions, to do this you enter TEST in front of your username. When ready notify SagePay and when they set your account to "LIVE" you must remove TEST in front of your username. TEST takes you to the SagePay TEST ENVIRONMENT.

- Click Next
- (**Note:** You can sort the payment methods display by pressing the up/down arrow)
- Click Finish
- Save and preview your shop. Place a test order.

- Republish your shop so that the changes are uploaded online.  
Your shop can now accept online orders.