

4-0071-EN-Setting up Samport/TellusPay payment in my sh...

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- Open your shop in ShopFactory
 - Click on Properties -> Payment Methods Accepted
 - The payment providers list shows up, enable the payment you want by ticking it in this case, tick "TellusPay" option
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- Click Next
 - Enter your TellusPay merchant account details (Username, currencies supported, etc.)
 - Make sure you select the currency that matches ShopFactory, once set it cannot be changed in your Total Care account
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- Tick the card types under TellusPay's supported Payment Methods that you want to enable in your shop.
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- Click Next
- (**Note:** You can sort the payment methods display by pressing the up/down arrow)
- Click Finish
 - Save and preview your shop. Place a test order.
 - Republish your shop so that the changes are uploaded online.
- Your shop can now accept online orders.