# 7-0025-EN-Setup Free Shipping in my shop but customers ...

Author:
## ShopFactory

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Your shop offers free shipping however if customers want their orders to be shipped as insured then they will have to pay for insurance cost. Define 2 shipping methods via "***Enter my own Shipping Charges***" option
- setup "Free Shipping" and "Insured" shipping methods methods.  During Checkout, a customer can choose 'Free Shipping' from the shipping methods dropdown and the shipping charge should automatically change to 0.00 amount. If they select the 2nd option (called "Insured") - then the shipping cost changes to something else - for example , US$ 15.00.

 1. Select Central dropdown => ***Shipping Charges***

 2. The shipping Charges window will appear
 3. Select "Enter my own Shipping Charges" and click on the + button  to add another shipping method, call it Free Shipping- click OK. This method will display, tick the box to enable it.
4. At the Setup Regions &ndash; &ldquo;Free Shipping&rdquo; window will display. Click on Local Region as well as Rest of the World and Click the Ok Button.



4. A prompt shows up: "Will this method be available for all Products?" Yes or NO -click Yes.
6. You will return to the Shipping Settings window, Click on the **+** to add another shipping method, call it &ldquo;*Insured*&rdquo; - click OK. This method will display, tick the box to enable it.
7. At the Setup Regions &ndash; &ldquo;Insured&rdquo; window will display. Click on Local Region as well as "Rest of the World" and Click the Ok Button.
8. A prompt appears: "Will this method be available for all Products?" Yes or NO-Click the Yes button.
9. You will return to the Shipping Settings window, so Click on the Next button.

will be   15.00 .Then Click Ok.

*\*\*\*Repeat steps 13 &ndash; 14 but this time selecting &ldquo;Rest of the World&rdquo;.*

15. Click FINISH.

16. Save and preview shop. Publish your shop so that the changes are uploaded online.