

## How do I setup Dankort in my GlobeCharge account?

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Login to your new Globecharge Account and follow the next steps:

- 1 Login to [www.globecharge.com](http://www.globecharge.com) with your account details (you received these in an email)
2. Set up your email address to accept orders in GlobeCharge - Select from menu Settings => Account Settings - make sure Email for Orders is correct, as well as other information and click the Submit button to save to database
3. Register your Shop
  - a) Select 'Settings' > Register Shop Details from the Menu
  - b) Enter the url of your online shop and click Submit
4. Setup your Payment Methods in GlobeCharge
  - a) Select the menu Settings => Payment Methods Accepted b) Select Yes for automatic payment processor (this will be FREEPAY - PBS) and Click Next
  - c) Select FREEPAY (PBS) from the list of Payment Gateway (Click the box on the right hand side) & Click Next (you can select multiple gateways here if you wish)
  - d) Make sure you select the currency that matches ShopFactory, once set it cannot be changed in GlobeCharge. This is most likely Danish Krone if you are using FREEPAY (PBS), then click next
  - e) Under Payment Settings (Page 5) you will now need to enter your FREEPAY Details, enter your Username and Select your Currency - as pictured below.
  - f) Click Next to accept card types.
  - g) The next screen confirms the card types, currencies accepted, if all ok Click the Finish button to save.
  - h) Now you need to setup ShopFactory to use GlobeCharge

Follow the instructions below:-

<http://faq.shopfactory.com/article-841.html>